

2014-2015 FY Survey Changes

Survey changes are highlighted below.

4.0 Library Collections

Electronic Books (E-Books): The number of eBooks added and deleted in the fiscal year will no longer be reported. You will now report eBook holdings as a part of the Nebraska OverDrive Libraries group, other consortia eBook holdings, and any eBooks held locally (e.g. OverDrive Advantage titles). **Number 4.5 below will be prefilled based on your fiscal year if you are a member of Nebraska OverDrive.**

NOTE: If you have access to Hoopla or similar online service, do not include the entire eBook catalog; rather, include only the titles that the library pays for (e.g. those that are selected/downloaded by the patron).

4.5	Number of E-books held at end of previous fiscal year as part of the Nebraska OverDrive Libraries Group (shared collection)	
4.6	Number added during year (+) Number of E-books held as part of other consortia (shared collection)	
4.7	Number withdrawn during year (-) Number of E-books held locally by the library (not part of a shared collection)	
4.8	E-Books held at end of current year (4.5 + 4.6 - 4.7):	

Audio – Downloadable Units: The report pertaining to AudioBooks holdings has also changed. No longer will you enter AudioBooks added and deleted in the fiscal year. Now you will report AudioBook holdings as a part of the Nebraska OverDrive Libraries group, other consortia Audiobook holdings, and any Audiobooks held locally (e.g. OverDrive Advantage titles). **Number 4.13 below will be prefilled based on your fiscal year if you are a member of Nebraska OverDrive.**

NOTE: If you have access to Hoopla or similar online service, do not include the entire AudioBook catalog; rather, include only the titles that the library pays for (e.g. those that are selected/downloaded by the patron).

4.13	Number of Audio Downloadable titles held at end of previous fiscal year as part of the Nebraska OverDrive Libraries Group (shared collection)	
4.14	Number added during year (+) Number of Audio Downloadable titles held as part of other consortia (shared collection)	
4.15	Number withdrawn during year (-) Number of Audio Downloadable titles held locally by the library (not part of a shared collection)	
4.16	Audio downloadable titles held at end of current year (4.13 + 4.14 - 4.15):	

Video – Downloadable Units: The report pertaining to downloadable video holdings has also changed. No longer will you enter downloadable video titles added and deleted in the fiscal year. Now you will report downloadable video holdings as a part of a consortium and any downloadable video titles held locally.

NOTE: If you have access to Hoopla or similar online service, do not include the entire video title catalog; rather, include only the titles that the library pays for (e.g. those that are selected/downloaded by the patron).

4.21	Number of video downloadable titles held at end of previous fiscal year as part of consortia (shared collection)	
4.22	Number withdrawn during year (-) Number of video downloadable titles held locally by the library (not part of a shared collection)	
4.23	Video downloadable titles held at end of current year (4.21 + 4.22 - 4.23):	

5.0 Library Services

Children's Programs: This year, there is a new set of questions that ask about early literacy programs for children (Pre-K). You include these program numbers in the **total** children's program attendance and also under section 5.19 – 5.22.

Early Literacy Programs for Children		
5.19	Do any of the children's programs reported above focus on early learning and literacy for children from the ages of birth to 5 (Pre-K)?	
5.20	Number of early learning and literacy Pre-K programs	
5.21	Average attendance at early learning and literacy Pre-K programs	
5.22	TOTAL Early Literacy Program Attendance (5.20 x 5.21)	

Summer Reading Programs: You now are asked to report summer reading program numbers for children (0-11), young adults (12-18), and adults (over 18). NOTE: You also count the program and attendance in the respective programs section (total programs and attendance).

Summer Reading Programs: Please include the attendance at summer reading programs in the general program attendance counts above as well as the summer reading program counts below.		
5.31	Did the library have a summer reading program for children?	
5.32	If yes, how many children registered for the program?	
5.33	If yes, how many children completed the program?	
5.34	Did the library have a summer reading program for young adults?	
5.35	If yes, how many young adults registered for the program?	
5.36	If yes, how many young adults completed the program?	
5.37	Did the library have a summer reading program for adults?	
5.38	If yes, how many adults registered for the program?	
5.39	If yes, how many adults completed the program?	

6.0 Library Technology

Description and Use of Locally Funded Electronic Collections/Databases: Description and Use of Electronic Collections:

6.13	Name or description of each locally funded electronic collection/database	
6.14	(Optional) - Number of annual uses of locally funded electronic collection/database (if this number is not available, enter 0 but still enter the name/description in question number 6.13)	
6.15	Total annual uses of locally funded electronic collections (sum of all 6.14)	
<p>Virtual Library Visits: Unique visitors is the number of inferred individual people as determined by IP address (filtered for spiders and robots), within a designated reporting timeframe (each day), with activity consisting of one or more visits to a site. Each individual is counted only once in the unique visitor measure for the reporting period, in this case, each day. The number of annual virtual visits can be calculated by summing the number of unique visitors each day for a one month time period. You may also report an annual figure based on a "typical week" (see definition below). Multiply by 52 weeks for an estimated annual total. A "typical week" is a week that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).</p> <p>NOTE: If your website is hosted by the Library Commission, this number should be prefilled.</p>		
6.18	Total annual number of virtual visitors to library's website (if this number is not available, enter 0)	